



# FOUNDERS DAY COMMISSION MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, June 12, 2023 at 6:30 PM

## Agenda

### CALL TO ORDER AND ROLL CALL

#### Commission Members

Brenda Medcalf, Chair  
Jake Adams, Vice Chair  
Susan Warwick, Secretary  
Brian Daniel  
Darrell Debish  
Lisa Garza  
Sharon Goss  
Larry Hans  
Clinton Holtzendorf  
Dee Marsh  
Michael Monaghan  
Jeff Shindler  
Brad Thomas  
Brian Varnell

#### Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Andy Binz  
Community Events Coordinator Johnna Krantz  
Council Member Sherrie Parks

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.*

## MINUTES

- 1. Discuss and consider approval of the April 10, 2023, Founders Day Commission regular meeting minutes.**

## BUSINESS

- 2. Wrap-Up discussion regarding the 2023 Founders Day Event.**
- 3. Discuss and consider possible action regarding the Founders Day Commission Fiscal Year 2024 Budget recommendation.**
- 4. Discuss and consider possible action regarding meeting frequency.**
- 5. Discuss and consider possible action regarding Founders Day Commission Committees.**

## UPCOMING MEETINGS

### **Founders Day Commission Meetings**

July 10, 2023, at 6:30 p.m.

August 14, 2023, at 6:30 p.m.

September 11, 2023, at 6:30 p.m.

### **City Council Meetings**

June 20, 2023, at 6:00 p.m.

July 5, 2023, at 6:00 p.m.

July 18, 2023, at 6:00 p.m.

## ADJOURN

## TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.*

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **June 9, 2023, at 1:00 p.m.***

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City Secretary

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*



# FOUNDERS DAY COMMISSION MEETING

## City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX  
Monday, April 10, 2023 at 6:30 PM

## MINUTES

### CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Medcalf called the meeting to order at 6:35 pm.

#### Commission Members present

Brenda Medcalf, Chair  
Jake Adams, Vice Chair  
Susan Warwick, Secretary  
Darrell Debish  
Lisa Garza  
Sharon Goss  
Clinton Holtzendorf  
Dee Marsh  
Michael Monaghan  
Jeff Shindler  
Brian Varnell

#### Commission Members absent were:

Brian Daniel  
Larry Hans  
Brad Thomas

#### Staff, Consultants & Appointed/Elected Officials present were:

Parks & Community Services Director Andy Binz  
Community Events Coordinator Johnna Krantz  
Content Marketing Specialist Stephanie Hartnett  
City Treasurer Shawn Cox  
Emergency Management Coordinator Roman Baligad

A motion was made by Commissioner Debish to excuse tonight's absences of Commissioners Daniel, Hans, and Thomas. Commissioner Marsh seconded the motion which carried unanimously 10 to 0.

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are*

*allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.*

No citizens spoke during the Presentation of Citizens

## **MINUTES**

- 1. Discuss and consider approval of the March 27, 2023, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Monaghan to approve the March 27, 2023, Founders Day Commission regular meeting minutes. Commissioner Debish seconded the motion which carried unanimously 10 to 0.

## **BUSINESS**

- 2. Discuss and consider recommendation regarding an alternate contractor for Parking Shuttle Transportation during Founders Day, 2023.**

A motion was made by Commissioner Marsh to approve the contract with a new bus company for an incremental \$2000. Vice Chair Adams seconded the motion which carried unanimously 10 to 0.

## **STANDING COMMITTEE REPORTS**

*The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.*

- 3. Arts & Crafts Committee**  
*Commissioner Monaghan*

Eighteen additional Arts & Crafts booths will be added to the parking lot at 299 Mercer St. They will enter from Mercer St. on Friday morning to set up booths and will exit onto Mercer St. Sunday evening. Commissioner Monaghan will manage these booths even though Saint Martin's has offered to not take the additional revenue from these booths.

- 4. Carnival & Food Committee**  
*Commissioners Goss and Warwick*

Food vendors are full. Carnival tickets will go on sale this coming Friday, April 14. Locations will be posted on the website.

**5. Entertainment Committee**

*Commissioners Thomas, Daniel and Holtzendorf*

The entertainment line-up is all set.

**6. Parade Committee**

*Commissioners Medcalf and Holtzendorf*

Abacus Plumbing, AC and Electrical is the 2023 parade sponsor. The parade meeting (mandatory for parade participants) will be Thursday, April 13, at 6:30 pm in the small room at the back of Dripping Springs Ranch Park. We have 62 entries plus the high school band, hi-steppers, sheriffs, fire, EMS, etc. for a total less than 75.

**7. Publicity Committee**

*Commissioners Adams, Holtzendorf, Daniel, Marsh and Lisa Sullivan*

Posters, banners, etc. are ready. Simplified map of event activities and locations will be posted on A-frames at the event.

**8. Sanitation Committee**

*Commissioner Hans*

Roll-off dumpsters will be delivered on Friday, April 28. Commissioner Hans is planning to attend the Security meeting on April 14. Commissioner Marsh has arranged to provide 2 utility golf carts for Sanitation to use at the event.

**9. Security Committee**

*Commissioners Medcalf and Debish*

Fire came in higher than budgeted at \$11,165. EMS came in on budget at \$4250. Lighting, barriers, maps, agreements, fencing, bike racks, etc. are all set. Security meeting will be on Friday, April 14 at 10:00 am.

**10. Site Plan Committee**

*Commissioners Monaghan, Shindler and Medcalf*

Map of parking lot at Roxie's, 299 Mercer St, will show location of 18 additional Arts & Crafts vendor booths in a U-shaped pattern on the Mercer St side, the 30' by 40' portion on Wallace St offered by Roxie's to Brisket Brothers Cookers on the Wallace St side, and the remainder area for the Founders Day Commission. An area in the grass to the right of the Stephenson Building will also be used as a Commissioners' hub.

**11. Sponsorship & Underwriting Committee**

*Commissioners Adams, Debish, Daniel and Marsh*

The VIP party for sponsors will be at The Station from noon to 2:00 pm on Saturday, April 29. The sponsorship committee has met its new goal for revenue (when all the checks come in). \$82,500 was the original amount of sponsorship revenue budgeted but because of increased costs, the new goal was set at \$100,000.

**12. Traffic & Parking Committee***Commissioners Medcalf and Debish*

A reminder was given that Wallace St between San Marcos St and College St will be closed at 9:00 am on Friday and the other streets will be closed at noon on Friday. Parking passes will be given only to major sponsors, entertainers, and Commissioners.

**13. Volunteer Committee***Community Events Coordinator Johnna Krantz*

The volunteer link will be up soon.

**UPCOMING MEETINGS**

All members of the Founders Day Commission will meet at the Stephenson Building at 9 am on Saturday, April 22 to set-up for the event. This will be a posted meeting to be held in lieu of the Monday, April 24, 6:30 pm. regular Founders Day Commission meeting.

**Founders Day Commission Meetings**

Saturday, April 22, 2023, at 9:00 a.m.

May 8, 2023, at 6:30 p.m.

June 12, 2023, at 6:30 p.m.

**City Council Meetings**

April 18, 2023, at 6:00 p.m.

May 2, 2023, at 6:00 p.m.

May 16, 2023, at 6:00 p.m.

**ADJOURN**

A motion was made by Commissioner Monaghan to adjourn the meeting. Commissioner Holtzendorf seconded the motion which carried unanimously 10 to 0.

This regular meeting of the Founders Day Commission was adjourned at 8:27 pm.

*Susan Warwick*

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Susan Warwick, Secretary

Founders Day Commission



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - General Fund</b>							
<b>Revenue</b>							
<b>Department: 404 - Founders Day</b>							
<a href="#">100-404-45000</a>	FD Craft/Business Booths	6,250.00	6,250.00	0.00	18,820.00	12,570.00	301.12 %
<a href="#">100-404-45001</a>	FD Food Booths	1,100.00	1,100.00	0.00	0.00	-1,100.00	100.00 %
<a href="#">100-404-45002</a>	FD BBQ Cooker Registration Fees	4,600.00	4,600.00	0.00	0.00	-4,600.00	100.00 %
<a href="#">100-404-45003</a>	FD Carnival	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
<a href="#">100-404-45004</a>	FD Parade Registration Fees	3,750.00	3,750.00	0.00	4,285.00	535.00	114.27 %
<a href="#">100-404-45005</a>	FD Sponsorships	82,500.00	82,500.00	0.00	79,000.00	-3,500.00	4.24 %
<a href="#">100-404-45006</a>	FD Parking Fees	1,700.00	1,700.00	0.00	0.00	-1,700.00	100.00 %
<a href="#">100-404-45007</a>	FD Electric Fees	3,000.00	3,000.00	0.00	20.00	-2,980.00	99.33 %
<b>Department: 404 - Founders Day Total:</b>		<b>112,900.00</b>	<b>112,900.00</b>	<b>0.00</b>	<b>102,125.00</b>	<b>-10,775.00</b>	<b>9.54%</b>
<b>Revenue Total:</b>		<b>112,900.00</b>	<b>112,900.00</b>	<b>0.00</b>	<b>102,125.00</b>	<b>-10,775.00</b>	<b>9.54%</b>
<b>Expense</b>							
<b>Department: 404 - Founders Day</b>							
<a href="#">100-404-63019</a>	FD Clean Up	5,500.00	5,500.00	0.00	7,055.70	-1,555.70	-28.29 %
<a href="#">100-404-63038</a>	FD Transportation	4,500.00	4,500.00	0.00	6,564.00	-2,064.00	-45.87 %
<a href="#">100-404-64016</a>	FD Event Supplies	5,000.00	5,000.00	0.00	7,924.56	-2,924.56	-58.49 %
<a href="#">100-404-64017</a>	FD Event Tent, Table, & Chairs	4,000.00	4,000.00	0.00	3,959.81	40.19	1.00 %
<a href="#">100-404-64018</a>	FD Barricades	19,000.00	19,000.00	0.00	6,261.00	12,739.00	67.05 %
<a href="#">100-404-65007</a>	Portable Toilets	12,000.00	12,000.00	0.00	13,590.00	-1,590.00	-13.25 %
<a href="#">100-404-65016</a>	FD Electricity	6,400.00	6,400.00	0.00	9.98	6,390.02	99.84 %
<a href="#">100-404-66008</a>	FD Parade	650.00	650.00	0.00	47.09	602.91	92.76 %
<a href="#">100-404-66009</a>	FD Publicity	9,500.00	9,500.00	0.00	6,595.76	2,904.24	30.57 %
<a href="#">100-404-66010</a>	Events, Entertainment & Activities	22,500.00	22,500.00	0.00	19,073.32	3,426.68	15.23 %
<a href="#">100-404-66012</a>	FD Sponsorship	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
<a href="#">100-404-68005</a>	FD Security	32,500.00	32,500.00	0.00	28,580.00	3,920.00	12.06 %
<a href="#">100-404-68006</a>	FD Health, Safety & Lighting	15,500.00	15,500.00	0.00	26,922.05	-11,422.05	-73.69 %
<a href="#">100-404-70002</a>	FD Contingencies	3,438.01	3,438.01	0.00	0.00	3,438.01	100.00 %
<b>Department: 404 - Founders Day Total:</b>		<b>146,488.01</b>	<b>146,488.01</b>	<b>0.00</b>	<b>126,583.27</b>	<b>19,904.74</b>	<b>13.59%</b>
<b>Expense Total:</b>		<b>146,488.01</b>	<b>146,488.01</b>	<b>0.00</b>	<b>126,583.27</b>	<b>19,904.74</b>	<b>13.59%</b>
<b>Fund: 100 - General Fund Surplus (Deficit):</b>		<b>-33,588.01</b>	<b>-33,588.01</b>	<b>0.00</b>	<b>-24,458.27</b>	<b>9,129.74</b>	<b>27.18%</b>
<b>Report Surplus (Deficit):</b>		<b>-33,588.01</b>	<b>-33,588.01</b>	<b>0.00</b>	<b>-24,458.27</b>	<b>9,129.74</b>	<b>27.18%</b>

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Fund						
Revenue						
404 - Founders Day	112,900.00	112,900.00	0.00	102,125.00	-10,775.00	9.54%
Revenue Total:	112,900.00	112,900.00	0.00	102,125.00	-10,775.00	9.54%
Expense						
404 - Founders Day	146,488.01	146,488.01	0.00	126,583.27	19,904.74	13.59%
Expense Total:	146,488.01	146,488.01	0.00	126,583.27	19,904.74	13.59%
Fund: 100 - General Fund Surplus (Deficit):	-33,588.01	-33,588.01	0.00	-24,458.27	9,129.74	27.18%
Report Surplus (Deficit):	-33,588.01	-33,588.01	0.00	-24,458.27	9,129.74	27.18%



Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - General Fund	-33,588.01	-33,588.01	0.00	-24,458.27	9,129.74
Report Surplus (Deficit):	-33,588.01	-33,588.01	0.00	-24,458.27	9,129.74



City of Dripping Springs, TX

DRIPPING SPRINGS  
Texas

Item 3.

# Detail Report

## Account Detail

Date Range: 10/01/2022 - 06/08/2023

Account		Name				Beginning Balance	Total Activity	Ending Balance
Fund: 100 - General Fund								
100-404-45000		FD Craft/Business Booths				0.00	-18,820.00	-18,820.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
01/09/2023	CLPKT00763	R00001929		CivicRec FD Craft/Business Booths Civic			-2,440.00	-2,440.00
01/09/2023	CLPKT00764	R00001930		CivicRec FD Craft/Business Booths Civic			-395.00	-2,835.00
01/09/2023	CLPKT00765	R00001931		CivicRec FD Craft/Business Booths Civic			-1,080.00	-3,915.00
01/10/2023	CLPKT00766	R00001932		CivicRec FD Craft/Business Booths Civic			-665.00	-4,580.00
01/11/2023	CLPKT00767	R00001933		CivicRec FD Craft/Business Booths Civic			-1,100.00	-5,680.00
01/12/2023	CLPKT00768	R00001934		CivicRec FD Craft/Business Booths Civic			-250.00	-5,930.00
01/13/2023	CLPKT00769	R00001935		CivicRec FD Craft/Business Booths Civic			-850.00	-6,780.00
01/17/2023	CLPKT00770	R00001936		CivicRec FD Craft/Business Booths Civic			-290.00	-7,070.00
01/17/2023	CLPKT00771	R00001937		CivicRec FD Craft/Business Booths Civic			-995.00	-8,065.00
01/17/2023	CLPKT00772	R00001938		CivicRec FD Craft/Business Booths Civic			-975.00	-9,040.00
01/18/2023	CLPKT00773	R00001939		CivicRec FD Craft/Business Booths Civic			-395.00	-9,435.00
01/18/2023	CLPKT00774	R00001940		CivicRec FD Craft/Business Booths Civic			-1,415.00	-10,850.00
01/20/2023	CLPKT00775	R00001942		CivicRec FD Craft/Business Booths Civic			-125.00	-10,975.00
01/23/2023	CLPKT00776	R00001943		CivicRec FD Craft/Business Booths Civic			-375.00	-11,350.00
01/23/2023	CLPKT00777	R00001944		CivicRec FD Craft/Business Booths Civic			-270.00	-11,620.00
01/23/2023	CLPKT00778	R00001945		CivicRec FD Craft/Business Booths Civic			-125.00	-11,745.00
01/25/2023	CLPKT00780	R00001947		CivicRec FD Craft/Business Booths Civic			-915.00	-12,660.00
01/26/2023	CLPKT00785	R00001952		CivicRec FD Craft/Business Booths Civic			-665.00	-13,325.00
01/27/2023	CLPKT00781	R00001948		CivicRec FD Craft/Business Booths Civic			-725.00	-14,050.00
01/30/2023	CLPKT00782	R00001949		CivicRec FD Craft/Business Booths Civic			-250.00	-14,300.00
01/31/2023	CLPKT00784	R00001951		CivicRec FD Craft/Business Booths Civic			-145.00	-14,445.00
02/01/2023	CLPKT00805	R00001972		CivicRec FD Craft/Business Booths Civic			-375.00	-14,820.00
02/02/2023	CLPKT00806	R00001973		CivicRec FD Craft/Business Booths Civic			-1,205.00	-16,025.00
02/03/2023	CLPKT00807	R00001974		CivicRec FD Craft/Business Booths Civic			-250.00	-16,275.00
02/06/2023	CLPKT00808	R00001975		CivicRec FD Craft/Business Booths Civic			-270.00	-16,545.00
02/06/2023	CLPKT00829	R00001996		CivicRec FD Craft/Business Booths Civic			-145.00	-16,690.00
02/08/2023	CLPKT00809	R00001976		CivicRec FD Craft/Business Booths Civic			-125.00	-16,815.00
02/09/2023	CLPKT00810	R00001977		CivicRec FD Craft/Business Booths Civic			-415.00	-17,230.00
02/10/2023	CLPKT00811	R00001978		CivicRec FD Craft/Business Booths Civic			-250.00	-17,480.00
02/13/2023	CLPKT00813	R00001980		CivicRec FD Craft/Business Booths Civic			-415.00	-17,895.00
02/13/2023	CLPKT00814	R00001981		CivicRec FD Craft/Business Booths Civic			-145.00	-18,040.00
02/15/2023	CLPKT00816	R00001983		CivicRec FD Craft/Business Booths Civic			-1,145.00	-19,185.00
02/15/2023	CLPKT00830	R00002006		Pella Windows & Doors FD Craft/Busine			-125.00	-19,310.00
02/16/2023	CLPKT00817	R00001984		CivicRec FD Craft/Business Booths Civic			-435.00	-19,745.00
02/17/2023	CLPKT00818	R00001985		CivicRec FD Craft/Business Booths Civic			-250.00	-19,995.00

# Detail Report

Date Range: 10/01/2022 - Item 3. 3

Account	Name				Beginning Balance	Total Activity	Ending Balance	
<a href="#">100-404-45000</a>	FD Craft/Business Booths - Continued				0.00	-18,820.00	-18,820.00	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
02/21/2023	CLPKT00819	R00001986		CivicRec FD Craft/Business Booths Civic			-125.00	-20,120.00
02/21/2023	CLPKT00821	R00001988		CivicRec FD Craft/Business Booths Civic			-125.00	-20,245.00
02/21/2023	CLPKT00822	R00001989		CivicRec FD Craft/Business Booths Civic			-250.00	-20,495.00
02/22/2023	CLPKT00823	R00001990		CivicRec FD Craft/Business Booths Civic			-125.00	-20,620.00
02/23/2023	CLPKT00824	R00001991		CivicRec FD Craft/Business Booths Civic			435.00	-20,185.00
02/24/2023	CLPKT00828	R00001995		CivicRec FD Craft/Business Booths Civic			-125.00	-20,310.00
02/27/2023	CLPKT00825	R00001992		CivicRec FD Craft/Business Booths Civic			-250.00	-20,560.00
02/27/2023	CLPKT00826	R00001993		CivicRec FD Craft/Business Booths Civic			-375.00	-20,935.00
02/28/2023	CLPKT00827	R00001994		CivicRec FD Craft/Business Booths Civic			-250.00	-21,185.00
03/01/2023	CLPKT00872	R00002128		CivicRec FD Craft/Business Booths Civic			-145.00	-21,330.00
03/08/2023	CLPKT00879	R00002136		CivicRec FD Craft/Business Booths Civic			-125.00	-21,455.00
03/10/2023	CLPKT00880	R00002137		CivicRec FD Craft/Business Booths Civic			125.00	-21,330.00
03/13/2023	CLPKT00881	R00002138		CivicRec FD Craft/Business Booths Civic			-125.00	-21,455.00
03/22/2023	CLPKT00901	R00002158		CivicRec FD Craft/Business Booths Civic			3,155.00	-18,300.00
03/29/2023	CLPKT00906	R00002223		civicRec FD Craft/Business Booths Civic			-125.00	-18,425.00
04/12/2023	CLPKT00945	R00002337		CivicRev FD Craft/Business Booths Civic			270.00	-18,155.00
04/13/2023	CLPKT00946	R00002338		CivicRec FD Craft/Business Booths Civic			-125.00	-18,280.00
04/17/2023	CLPKT00948	R00002340		CivicRec FD Craft/Business Booths Civic			-125.00	-18,405.00
04/24/2023	CLPKT00950	R00002342		CivicRec FD Craft/Business Booths Civic			-125.00	-18,530.00
04/24/2023	CLPKT00951	R00002343		CivicRec FD Craft/Business Booths Civic			-40.00	-18,570.00
04/24/2023	CLPKT00965	R00002424		Baylor Scott & White FD Craft/Business			-125.00	-18,695.00
04/28/2023	CLPKT00958	R00002350		CivicRec FD Craft/Business Booths Civic			-125.00	-18,820.00
<a href="#">100-404-45004</a>	FD Parade Registration Fees				0.00	-4,285.00	-4,285.00	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/03/2023	CLPKT00874	R00002130		CivicRec FD Parade Registration Fee Civi			-75.00	-75.00
03/10/2023	CLPKT00902	R00002160		Dripping Springs SkatePark FD Parade R			-80.00	-155.00
03/10/2023	CLPKT00902	R00002161		CivicRec FD Parade Registration Fee Civi			-750.00	-905.00
03/10/2023	CLPKT00902	R00002168		CiviRec FD Parade Registration Fee Civic			-75.00	-980.00
03/10/2023	CLPKT00903	R00002170		CivicRec FD Parade Registration Fee Civi			-300.00	-1,280.00
03/10/2023	CLPKT00903	R00002171		CivicRec FD Parade Registration Fee Civi			-375.00	-1,655.00
03/16/2023	CLPKT00904	R00002180		Pack 4 FD Parade Registration Fee Pack			-75.00	-1,730.00
03/16/2023	CLPKT00904	R00002181		Kim Cousins FD Parade Registration Fee			-75.00	-1,805.00
03/16/2023	CLPKT00904	R00002183		Mountain Gateway FD Parade Registrati			-75.00	-1,880.00
03/16/2023	CLPKT00904	R00002184		The Gool Ol Boys FD Parade Registratio			-75.00	-1,955.00
03/16/2023	CLPKT00904	R00002185		DS Shooting Team FD Parade Registratio			-75.00	-2,030.00
03/16/2023	CLPKT00904	R00002186		Jeffrey Aylistock FD Parade Registration			-75.00	-2,105.00
03/16/2023	CLPKT00904	R00002188		Cowboy Church FD Parade Registration			-75.00	-2,180.00
03/16/2023	CLPKT00904	R00002189		CivicRec FD Parade Registration Fee Civi			-150.00	-2,330.00
03/29/2023	CLPKT00905	R00002190		DSHS Varsity Cheer FD Parade Registrati			-75.00	-2,405.00
03/29/2023	CLPKT00905	R00002191		DSHS JV Cheer FD Parade Registration F			-75.00	-2,480.00
03/29/2023	CLPKT00905	R00002192		Pride of DS FD Parade Registration Fee			-75.00	-2,555.00

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Account	Name					Beginning Balance	Total Activity	Ending Balance
<a href="#">100-404-45004</a>	FD Parade Registration Fees - Continued					0.00	-4,285.00	-4,285.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/29/2023	CLPKT00905	R00002193		Lone Star Capital Bank FD Parade Regist			-75.00	-2,630.00
03/29/2023	CLPKT00905	R00002196		Crystal Springs Custome Pools FD Parad			-75.00	-2,705.00
03/29/2023	CLPKT00905	R00002197		The Flower Girl FD Parade Registration			-75.00	-2,780.00
03/29/2023	CLPKT00905	R00002201		AC Ten Academy FD Parade Registration			-75.00	-2,855.00
03/29/2023	CLPKT00905	R00002203		DS Mountain Bike Club FD Parade Regis			-75.00	-2,930.00
03/29/2023	CLPKT00905	R00002207		Sycamore Cheer FD Parade Registration			-75.00	-3,005.00
03/29/2023	CLPKT00905	R00002208		Regenerate FD Parade Registration Fee			-75.00	-3,080.00
03/29/2023	CLPKT00906	R00002217		DSYSA Soccer FD Parade Registration Fe			-80.00	-3,160.00
03/29/2023	CLPKT00906	R00002219		Moody Othodonics FD Parade Registrati			-75.00	-3,235.00
03/29/2023	CLPKT00906	R00002220		Mark Handley FD Parade Registration F			-75.00	-3,310.00
03/29/2023	CLPKT00906	R00002221		I Love Vacations FD Parade Registration			-75.00	-3,385.00
03/29/2023	CLPKT00906	R00002223		CivicRec FD Parade Registration Fee Civi			-225.00	-3,610.00
03/29/2023	CLPKT00906	R00002224		CivicRec FD Parade Registration Fee Civi			-75.00	-3,685.00
04/06/2023	CLPKT00954	R00002346		CivicRec FD Parade Registration Fee Civi			-75.00	-3,760.00
04/24/2023	CLPKT00964	R00002390		Turkey Track Investments FD Parade Re			-75.00	-3,835.00
04/24/2023	CLPKT00964	R00002405		Integrity Fence FD Parade Registration F			-75.00	-3,910.00
04/24/2023	CLPKT00964	R00002406		DS MS Dance Team FD Parade Registrati			-75.00	-3,985.00
04/24/2023	CLPKT00964	R00002412		CivicRec FD Parade Registration Fee Civi			-150.00	-4,135.00
04/24/2023	CLPKT00965	R00002422		Founders Fence FD Parade Registration			-75.00	-4,210.00
04/24/2023	CLPKT00965	R00002425		DSHS Student Council FD Parade Registr			-75.00	-4,285.00
<a href="#">100-404-45005</a>	FD Sponsorships					0.00	-79,000.00	-79,000.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
01/25/2023	CLPKT00756	R00001916		CivicRec FD Sponsorship CivicRec			-2,000.00	-2,000.00
01/25/2023	CLPKT00756	R00001918		Susan Curran FD Sponsorship Susan Cur			-1,000.00	-3,000.00
01/26/2023	CLPKT00785	R00001952		CivicRec FD Sponsorship CivicRec			-3,000.00	-6,000.00
02/01/2023	CLPKT00805	R00001972		CivicRec FD Sponsorship CivicRec			-500.00	-6,500.00
02/02/2023	CLPKT00806	R00001973		CivicRec FD Sponsorship CivicRec			-1,000.00	-7,500.00
02/06/2023	CLPKT00833	R00002033		CivicRec FD Sponsorship CivicRec			-3,000.00	-10,500.00
02/15/2023	CLPKT00830	R00002005		Proficient Plumbing Supplies FD Sponso			-1,000.00	-11,500.00
02/28/2023	CLPKT00832	R00002019		Driftwood FD Sponsorship Driftwood			-1,000.00	-12,500.00
02/28/2023	CLPKT00832	R00002024		CivcRec FD Sponsorship CivcRec			-9,000.00	-21,500.00
03/08/2023	CLPKT00879	R00002136		CivicRec FD Sponsorship CivicRec			-500.00	-22,000.00
03/10/2023	CLPKT00902	R00002161		CivicRec FD Sponsorship CivicRec			-1,000.00	-23,000.00
03/10/2023	CLPKT00902	R00002167		CivicRec FD Sponsorship CivicRec			-500.00	-23,500.00
03/10/2023	CLPKT00902	R00002168		CivicRec FD Sponsorship CivicRec			-5,500.00	-29,000.00
03/10/2023	CLPKT00903	R00002173		Stonebridge Health FD Sponsorship Sto			-1,000.00	-30,000.00
03/13/2023	CLPKT00882	R00002139		CivicRec FD Sponsorship CivicRec			-3,000.00	-33,000.00
03/17/2023	CLPKT00887	R00002144		CivicRec FD Sponsorship CivicRec			-3,600.00	-36,600.00
03/20/2023	CLPKT00889	R00002146		CivicRec FD Sponsorship CivicRec			-600.00	-37,200.00
03/23/2023	CLPKT00892	R00002149		CivicRec FD Sponsorship CivicRec			-600.00	-37,800.00
03/27/2023	CLPKT00894	R00002151		CivicRec FD Sponsorship CivicRec			-600.00	-38,400.00

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Account		Name				Beginning Balance	Total Activity	Ending Balance
<a href="#">100-404-45005</a>		FD Sponsorships - Continued				0.00	-79,000.00	-79,000.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/29/2023	CLPKT00905	R00002214		Smart Connections FD Sponsorship Sma			-3,000.00	-41,400.00
03/29/2023	CLPKT00906	R00002222		Gattis Pizza FD Sponsorship Gattis Pizza			-600.00	-42,000.00
03/29/2023	CLPKT00906	R00002223		CivicRec FD Sponsorship CivicRec			-11,300.00	-53,300.00
03/29/2023	CLPKT00906	R00002224		CivicRec FD Sponsorship CivicRec			-1,500.00	-54,800.00
03/31/2023	CLPKT00900	R00002157		CivicRec FD Sponsorship CivicRec			-1,200.00	-56,000.00
04/07/2023	CLPKT00941	R00002333		CivicRec FD Sponsorship CivicRec			-2,100.00	-58,100.00
04/13/2023	CLPKT00946	R00002338		CivicRec FD Sponsorship CivicRec			-600.00	-58,700.00
04/18/2023	CLPKT00971	R00002438		CivicRec FD Sponsorship CivicRec			-1,500.00	-60,200.00
04/24/2023	CLPKT00964	R00002388		New Abacus LLC FD Sponsorship New A			-7,500.00	-67,700.00
04/24/2023	CLPKT00964	R00002396		EVO Belterra FD Sponsorship EVO Belte			-3,000.00	-70,700.00
04/24/2023	CLPKT00964	R00002402		Tupelo Goods FD Sponsorship Tupelo G			-3,000.00	-73,700.00
04/24/2023	CLPKT00964	R00002404		Caliterra FD Sponsorship Caliterra			-1,500.00	-75,200.00
04/24/2023	CLPKT00964	R00002407		Michty Fine FD Sponsorship Michty Fin			-1,500.00	-76,700.00
04/24/2023	CLPKT00964	R00002411		Dripping Springs Elite Realtors FD Spons			-1,500.00	-78,200.00
04/24/2023	CLPKT00965	R00002423		Broadway Bank FD Sponsorship Broadw			-500.00	-78,700.00
04/24/2023	CLPKT00965	R00002426		US Prime Insurance FD Sponsorship US			-300.00	-79,000.00
<a href="#">100-404-45007</a>		FD Electric Fees				0.00	-20.00	-20.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
02/15/2023	CLPKT00830	R00002006		Pella Windows & Doors FD Electric Fees			-20.00	-20.00
<a href="#">100-404-63019</a>		FD Clean Up				0.00	7,055.70	7,055.70
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/10/2023	APPKT00578	0003604	22925	Gen	00636 - Bauerle Partners, Inc.		1,000.00	1,000.00
04/24/2023	APPKT00586	0003714	22987	GEN - FD	00639 - Church of the Springs		6,000.00	7,000.00
05/12/2023	APPKT00605	0003866	23087	Gen	00522 - Darrell Debish		55.70	7,055.70
<a href="#">100-404-63038</a>		FD Transportation				0.00	6,564.00	6,564.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/24/2023	APPKT00586	0003713	22995	Gen - FD Buses	00860 - Ninja Buses LLC		6,564.00	6,564.00
<a href="#">100-404-64016</a>		FD Event Supplies				0.00	7,924.56	7,924.56
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/25/2023	APPKT00588	0003740	23012	Gen - Inv. 122472	00861 - Golf Cars LLC		2,400.00	2,400.00
04/28/2023	APPKT00597	0003792	DFT0000410	Gen	00040 - Chase Card Services		398.00	2,798.00
05/05/2023	APPKT00598	0003822	23057	Gen - Inv. 17271	00018 - Bill Bailey's Signs		2,214.00	5,012.00
05/05/2023	APPKT00598	0003825	23060	Gen	00887 - Brenda Metcalf		69.96	5,081.96
05/05/2023	APPKT00598	0003834	23070	Gen	00889 - Jeff Schindler		51.91	5,133.87
05/05/2023	APPKT00598	0003837	23074	Gen - Inv. 0423-02	00191 - Monogramming Etc		215.00	5,348.87
05/12/2023	APPKT00605	0003866	23087	Gen	00522 - Darrell Debish		64.93	5,413.80
05/23/2023	APPKT00608	0003876	DFT0000428	Gen	00040 - Chase Card Services		1,837.63	7,251.43
05/26/2023	APPKT00614	0003909	23112	Gen	00285 - Home Depot		817.39	8,068.82
05/26/2023	APPKT00614	0003909	23112	Gen	00285 - Home Depot		-444.80	7,624.02

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Account	Name					Beginning Balance	Total Activity	Ending Balance
<a href="#">100-404-64016</a>	FD Event Supplies - Continued					0.00	7,924.56	7,924.56
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/31/2023	APPKT00614	0003942	23108	Gen	00895 - Dee Marsh		300.54	7,924.56
<a href="#">100-404-64017</a>	FD Event Tent, Table, & Chairs					0.00	3,959.81	3,959.81
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/24/2023	APPKT00586	0003703	23007	Gen - Quote q24549	00855 - Whim Hospitality		530.94	530.94
04/25/2023	APPKT00588	0003738	23010	Gen - Founders Day	00620 - Capitol Tents, Inc.		3,016.00	3,546.94
05/05/2023	APPKT00598	0003816	23081	Gen	00319 - Sam's Club/Synchrony Bank		412.87	3,959.81
<a href="#">100-404-64018</a>	FD Barricades					0.00	6,261.00	6,261.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/10/2023	APPKT00578	0003613	22938	Gen	00844 - Imperial Traffic Solutions		6,261.00	6,261.00
<a href="#">100-404-65007</a>	Portable Toilets					0.00	13,590.00	13,590.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/10/2023	APPKT00578	0003614	22939	Gen	00845 - J-Bar Contractor Services		13,590.00	13,590.00
<a href="#">100-404-65016</a>	FD Electricity					0.00	9.98	9.98
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/26/2023	APPKT00614	0003909	23112	Gen	00285 - Home Depot		9.98	9.98
<a href="#">100-404-66008</a>	FD Parade					0.00	47.09	47.09
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/23/2023	APPKT00608	0003876	DFT0000428	Gen	00040 - Chase Card Services		47.09	47.09
<a href="#">100-404-66009</a>	FD Publicity					0.00	6,595.76	6,595.76
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
01/17/2023	APPKT00519	0003191	22733	Gen	00040 - Chase Card Services		1,523.10	1,523.10
02/22/2023	APPKT00543	0003328	22809	Gen	00040 - Chase Card Services		82.68	1,605.78
03/15/2023	APPKT00561	0003478	22867	Gen	00040 - Chase Card Services		-10.02	1,595.76
03/24/2023	APPKT00570	0003567	22916	Gen	00568 - KGMVideo Productions		2,000.00	3,595.76
05/23/2023	APPKT00608	0003876	DFT0000428	Gen	00040 - Chase Card Services		3,000.00	6,595.76
<a href="#">100-404-66010</a>	Events, Entertainment & Activities					0.00	19,073.32	19,073.32
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/24/2023	APPKT00586	0003704	22985	Gen - FD Musician	00616 - Al Monte		600.00	600.00
04/24/2023	APPKT00586	0003705	22986	Gen - FD Musician	00856 - Bobby Pounds		2,000.00	2,600.00
04/24/2023	APPKT00586	0003706	22988	Gen - FD Musician	00857 - Cody Widner		2,000.00	4,600.00
04/24/2023	APPKT00586	0003708	23000	Gen - FD Musician	00603 - Peter A Zovath		1,400.00	6,000.00
04/24/2023	APPKT00586	0003710	22989	Gen - FD Musician	00859 - Frank Iarossi		800.00	6,800.00
04/24/2023	APPKT00586	0003712	22990	Gen - FD Musician	00588 - Jeremy Parker		9,500.00	16,300.00
04/25/2023	APPKT00588	0003741	23013	Gen - FD Musician	00862 - Greg Jordan		400.00	16,700.00
04/25/2023	APPKT00588	0003744	23016	Gen - FD Musician	00863 - Mike Pelland		200.00	16,900.00
04/25/2023	APPKT00588	0003748	23020	Gen - FD Musician	00865 - Ty Myers		300.00	17,200.00
05/05/2023	APPKT00598	0003840	23079	Gen	00890 - RV Land		1,500.00	18,700.00

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Account		Name				Beginning Balance	Total Activity	Ending Balance
<a href="#">100-404-66010</a>		Events, Entertainment & Activities - Continued				0.00	19,073.32	19,073.32
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
05/31/2023	APPKT00614	0003938	23103	Gen	00656 - Brian Daniel		373.32	19,073.32
<a href="#">100-404-68005</a>		FD Security				0.00	28,580.00	28,580.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/24/2023	APPKT00570	0003563	22917	Gen - Inv. 1009	00532 - Spears Safeguard, LLC		14,190.00	14,190.00
04/28/2023	APPKT00591	0003762	23034	Gen	00126 - Jessica Barkley		1,200.00	15,390.00
04/28/2023	APPKT00591	0003763	23038	Gen	00867 - Maria Elias		350.00	15,740.00
04/28/2023	APPKT00591	0003764	23035	Gen	00868 - Joshua Evans		750.00	16,490.00
04/28/2023	APPKT00591	0003765	23026	Gen	00869 - Carlos Fuentes		650.00	17,140.00
04/28/2023	APPKT00591	0003766	23041	Gen	00870 - Michael Fuentes		750.00	17,890.00
04/28/2023	APPKT00591	0003767	23029	Gen	00871 - Dwaine Hall		350.00	18,240.00
04/28/2023	APPKT00591	0003768	23021	Gen	00872 - Adam Halstead		300.00	18,540.00
04/28/2023	APPKT00591	0003768	23021	Gen	00872 - Adam Halstead		300.00	18,840.00
04/28/2023	APPKT00591	0003769	23024	Gen	00021 - Blaine Hamilton		250.00	19,090.00
04/28/2023	APPKT00591	0003770	23049	Gen	00225 - Ryan J. Hayden		670.00	19,760.00
04/28/2023	APPKT00591	0003771	23042	Gen	00183 - Michael J. Hipolito		250.00	20,010.00
04/28/2023	APPKT00591	0003772	23022	Gen	00873 - Adam Krueger		350.00	20,360.00
04/28/2023	APPKT00591	0003773	23045	Gen	00597 - Richard Loranzo Jr		750.00	21,110.00
04/28/2023	APPKT00591	0003774	23050	Gen	00874 - Ryan Monahan		600.00	21,710.00
04/28/2023	APPKT00591	0003775	23028	Gen	00875 - Christopher Morgan		1,200.00	22,910.00
04/28/2023	APPKT00591	0003776	23039	Gen	00876 - Mark Opiela		780.00	23,690.00
04/28/2023	APPKT00591	0003777	23047	Gen	00221 - Rogelio Ramirez		250.00	23,940.00
04/28/2023	APPKT00591	0003778	23023	Gen	00877 - Anthony Rodriguez		300.00	24,240.00
04/28/2023	APPKT00591	0003779	23033	Gen	00119 - Jason Smith		420.00	24,660.00
04/28/2023	APPKT00591	0003780	23031	Gen	00878 - Jacob Starr		250.00	24,910.00
04/28/2023	APPKT00591	0003781	23027	Gen	00044 - Chris Renee Treat		480.00	25,390.00
04/28/2023	APPKT00591	0003782	23032	Gen	00113 - James Alan Young		595.00	25,985.00
04/28/2023	APPKT00591	0003783	23046	Gen	00880 - Rodolfo Escobar, Jr.		450.00	26,435.00
04/28/2023	APPKT00591	0003784	23040	Gen	00881 - Mark Reyes		600.00	27,035.00
04/28/2023	APPKT00591	0003785	23043	Gen	00882 - Mieshia Banks		600.00	27,635.00
04/28/2023	APPKT00591	0003786	23037	Gen	00883 - Marcus Hix		350.00	27,985.00
04/28/2023	APPKT00593	0003787	23054	Gen	00214 - Ricardo Lozano Jr.		750.00	28,735.00
04/28/2023	APPKT00595	0003773-R	23045	Richard Loranzo Jr Reversal	00597 - Richard Loranzo Jr		-750.00	27,985.00
05/05/2023	APPKT00598	0003817	23071	Gen	00126 - Jessica Barkley		100.00	28,085.00
05/05/2023	APPKT00598	0003819	23078	Gen	00214 - Ricardo Lozano Jr.		150.00	28,235.00
05/12/2023	APPKT00605	0003865	23090	Gen - FD Security Vehicles	00336 - Hays County		345.00	28,580.00
<a href="#">100-404-68006</a>		FD Health, Safety & Lighting				0.00	26,922.05	26,922.05
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
03/24/2023	APPKT00570	0003562	22920	Gen - Inv.	00586 - Viking Fence Co., LTD		8,022.98	8,022.98
03/24/2023	APPKT00570	0003564	22919	Gen - Inv. 214751668	00667 - United Rentals (North America), In		2,984.07	11,007.05
04/10/2023	APPKT00578	0003612	22937	Gen	00533 - Hays County ESD #6		11,165.00	22,172.05

Detail Report

Account		Name			Beginning Balance		Total Activity	Ending Balance
<a href="#">100-404-68006</a>		FD Health, Safety & Lighting - Continued			0.00		26,922.05	26,922.05
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
04/10/2023	APPKT00578	0003620	22947	Gen	00642 - North Hays County ESD #1		4,750.00	26,922.05
Total Fund: 100 - General Fund:					Beginning Balance: 0.00	Total Activity: 24,458.27	Ending Balance: 24,458.27	
Grand Totals:					Beginning Balance: 0.00	Total Activity: 24,458.27	Ending Balance: 24,458.27	



Fund	Beginning Balance	Total Activity	Ending Balance
100 - General Fund	0.00	24,458.27	24,458.27
Grand Total:	0.00	24,458.27	24,458.27

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## ***DIVISION 4. FOUNDERS DAY COMMISSION***

### **Sec. 2.04.091. Creation.**

There is hereby created the City of Dripping Springs Founders Day Commission.

### **Sec. 2.04.092. Definitions.**

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Commission* : The City of Dripping Springs Founders Day Commission.

*District* : The Drippings Springs Independent School District.

*ETJ* : The extraterritorial jurisdiction of the City of Dripping Springs, Texas.

### **Sec. 2.04.093. Members.**

- (a) The commission shall be composed of 14 members, including a chairperson, who are known to be interested in the annual Founders Day celebration and who have contributed to its success in previous years. The members shall include members of the organizations and at-large members. The Lions Club shall include three members as representatives of the carnival and the food vendors; the Dripping Springs Cook-Off Club shall include three members as representatives of the cooks participating in the cook-offs; and the St. Martin de Porres Church shall include three members as representatives of the arts and crafts vendors. The city council shall appoint five members to serve as at-large members for a two-year term. The commission shall inform the city council in writing whenever a vacancy exists in an at-large or organization member position.
- (b) At the time new appointments for members who are organization representatives are needed, the city council or commission shall request nominations from the organizations. Upon request, the Lions Club; the Cook-Off Club; and St. Martin de Porres Church shall provide nominee applications from each of their respective organizations to the commission to serve as commissioners. Each nominee application shall be reviewed by the commission. The commission shall make recommendations for each nominee to the city council. The city council shall select members from each organization's nominees to serve two-year terms after review of the commission's recommendations but can reject any or all applications. The city council can request additional nominee applications from the organizations if all vacancies are not filled by the organization's nominations.
- (c) At the time new appointments for at-large members are needed, the city council shall request nominations from the members of the commission and the public for each vacancy. The city secretary shall post on the city website any time a vacancy occurs and shall forward any applications to the commission. The commission may also seek nominee applications and shall review each application for commission membership from applications received by the commission and applications received by the city secretary. The commission shall forward all applications received with recommendations for each at-large nominee to city council. The city council shall select members from the at-large nominations to serve two-year terms after review of the commission's recommendations but can reject any or all recommendations or

applications. The city council can request additional nominee applications from the commission and the public if all vacancies are not filled by the filed applications. Such nominations shall take into consideration all known parties interested in or participating in the Founders Day celebration at the time such nominations are made.

- (d) The city council shall annually appoint a commissioner, to serve as chairperson. The commission may provide a recommendation to city council regarding the appointment of chairperson. The city council may appoint co-chairpersons if it deems it appropriate. The commissioners shall annually appoint a vice-chairperson and a secretary.
  - (1) The secretary has the following duty: Recording of minutes.
  - (2) The vice chairperson has the following duties: Coordinating of subcommittee chairs; reports and serves the chairperson; substitutes for the chairperson in the event of their absence.
  - (3) The chairperson has the following duties: Conducts meetings; acts as liaison to the city council; presents yearly wrap-up report to the city council.
- (e) The commissioners shall serve staggered terms with the term of seven (7) members to expire on July 1st of each odd-numbered year, the term of seven (7) members to expire on July 1st of each even-numbered year, and the term of the chairperson to expire on July 1st of each year.
- (f) The commission shall recommend criteria for its members that shall be followed by its members and used to evaluate removal of its members. The commission's recommended criteria shall be sent to the city council for review. The city council shall review the commission's criteria recommendation and the city council shall approve criteria for the commission's members. The criteria approved by the city council shall be filed with the city secretary and provided to each member, nominee, and organization upon request.
- (g) Members of the commission may be removed from office by the city council at any time by a simple majority vote of the city council, either:
  - (1) Upon its own motion; or
  - (2) Upon recommendation of the Founders Day Commission chairperson and one other Founders Day Commission member.
- (h) Members of the commission may be removed from office by a vote of a simple majority of the total members of the commission if the commission finds that the member is not compliant with the criteria for its members as adopted as described above. If a member is removed by the commission, the commission shall notify the city council of the removal and provide city council with a written statement with the reasoning for removal within ten days of the vote of removal. The removed member may appeal the removal to city council in writing within ten days of removal. The city council shall review the appeal within 30 days at a city council meeting. The city council shall consider the approved criteria, the written statement of the commission, and any information provided by the removed member. The city council shall provide notice of the appeal to the chairperson of the commission. The city council's decision on removal is final. Vacancies created shall be filled as provided by this chapter.

#### **Sec. 2.04.094. Organization and meetings.**

- (a) The commission shall meet for organization immediately after appointment of its members and shall adopt such rules as it deems best to govern its actions subject to the general laws of this state, this division and other city ordinances.
- (b) A quorum shall consist of a simple majority of the members, including the chairperson. The chairperson shall have a vote only in the case of a tie vote by the commission members.

- (c) The meetings of the commission shall be held on a regular basis, but not less than once a month. Regardless of this requirement, the commission may vote to cancel or reschedule any meeting at an open meeting if deemed appropriate by the commission. Such meetings shall be open to the public as required by the laws of the state and comply with the Open Meetings Act as set forth in chapter 551 of the Texas Government Code, as amended.
- (d) Meetings may also be called by the chairperson, at the request of two or more of the commission's members, or at the request of the council.
- (e) Commission members unable to attend any meeting shall notify the chairperson as soon as possible, in order to assure a quorum will be present. Any member of the commission absent for three regular consecutive meetings or four regular meetings during the preceding twelve-month period of the commission, without having obtained leave of absence at a regular meeting, unless prevented by sickness, shall be deemed to have vacated his or her office.

#### **Sec. 2.04.095. Functions and duties.**

- (a) The commission shall act in an advisory capacity to the city council to plan, promote, arrange and organize Founders Day while complying with all applicable regulations.
- (b) It shall be the duty of the commission to make recommendations to the city council pertaining to:
  - (1) The maximum utilization of the city parks, streets, and rights-of-way to facilitate the safe and orderly operation of Founders Day;
  - (2) The proper and timely compliance with all applicable regulations, including but not limited to the regulations established by the state department of transportation, the county sheriff's department, and all city regulations;
  - (3) The coordination of Founders Day events with the District, the Dripping Springs Lions Club, city, and other local charitable entities;
  - (4) The establishment of a financial book and records which shall include a monthly report, an annual operating budget, and a year-end fiscal statement as of July 1st;
  - (5) The establishment of all fees and charges necessary to operate Founders Day;
  - (6) The preparation of all necessary applications for compliance with any necessary regulatory agencies, including but not limited to the state department of transportation, the county sheriff's department, and the city;
  - (7) The scheduling of events and entertainment associated with Founders Day; and
  - (8) The improvement and safe operation of the Founders Day celebration.
- (c) The commission shall at all times seek to promote the close cooperation between the city, the district, the state department of transportation, the county sheriff's department and all private citizens, institutions and agencies interested in the planning, promotion, arranging, and organization of Founders Day activities to the end that Founders Day may be coordinated to secure the greatest public welfare.

(Ordinance 2020-05, adopted 1/21/20)

#### **Secs. 2.04.096—2.04.120. Reserved.**